



THE KERALA STATE HIGHER EDUCATION COUNCIL

Constituted by Kerala State Legislature by notification No.19536/Leg.Uni.3/2007/Law Dated, Thiruvananthapuram, 15th October, 2007

Science & Technology Museum Campus, PMG, Vikas Bhavan P O, Thiruvananthapuram - 33.
website:kshec.kerala.gov.in, Tel : 0471-2301290 / 91 / 92 / 93 / 97 / 98 Fax : 0471 2301290, email : heckerala@gmail.com

KSHEC-A3/325/Innova Car/2026

dtd. 04/07/2026

NOTICE INVITING TENDER

The Kerala State Higher Education Council (KSHEC) invites competitive tenders in sealed covers for hiring of one **COMPACT MULTI PURPOSE VEHICLE** with driver on contract basis for the official use of the Vice-Chairman from prospective cab service providers/ vehicle owners/agencies. The details of the vehicle (estimated requirement) to be hired are as follows:

Sl.No.	Brand Preferred	Quantity	Minimum Kms/Month	Drivers Hours	Period of Contract
1	COMPACT MULTI PURPOSE AC Vehicle registered on or after 01/01/2023	1 No	2000Km	250Hrs/Month	1 Year

Requirements of the Vehicle

COMPACT MULTI PURPOSE AC Vehicle registered preferably on or after 01/01/2023.

Registration : Commercial (Yellow Board)

Condition : Excellent running condition, clean interiors and well maintained.

Fuel and Maintenance : To be borne entirely by the service provider.

Valid Registration Certificate, Insurance, Pollution Certificate and Fitness documents.

Requirements of the Driver

License : Valid commercial driving license with ample driving experience.

Attributes : Well-Mannered, Punctual, Neatly dressed.

Documents to be submitted along with the Tender

1. Copy of RC Book
2. Insurance Certificate
3. Fitness Certificate
4. Pollution Certificate
5. Driving License of the Driver
6. PAN/ Aadhar copy
7. Details of Bank Account

Conditions to be followed:

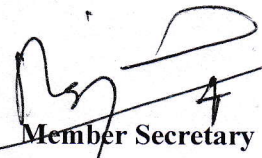
1. The vehicle shall be kept for the official use of KSHEC.
2. It is expected to cover 2000km in a month and rate for 2000Km per month has to be quoted, which will be paid on monthly basis. The rate for additional coverage over and above 2000Kms also has to be quoted, which will be paid on a six months block basis.
3. The total working hours of the Driver will be 250 hours per month at no extra cost. Overtime charges (beyond 250 hrs/ month) and outstation charges will be payable at the rate (amount to be quoted by the contractor) per hour (Contractor to quote) calculated on monthly basis.
4. Vehicle will be deployed in Thiruvananthapuram District, but if required, it may be used for outstation duty also (except Trivandrum District). In such cases, the additional amount (to be quoted by the Contractor) for such duty (per day) which are to be as extra allowance to the driver.
5. The vehicle provided should have all Kerala taxi permit.
6. The tender containing all the prescribed documents shall be sent / submitted in sealed cover super scribed, **"HIRING OF COMPACT MULTI PURPOSE VEHICLE WITH DRIVER ON CONTRACT BASIS"**. The name and address of the bidder should be written on the cover.
7. If the tender is accepted and work order is issued to the Lowest bidder, the Contractor shall execute an agreement with KSHEC, in stamp paper worth Rs. 200/-
8. Further details can be obtained from the office of KSHEC during working hours (10.15 am to 5.15 pm) (Contact No. 0471- 2301293).

Last Date for submission of Tender: - Latest by 5.00pm on 15/07/2026

Date and Time of opening Tender: - 17/07/2026 at 3.30 pm at KSHEC

Tender should be addressed to: The Member Secretary,

The Kerala State Higher Education Council
Science & Technology Museum Campus,
Vikas Bhavan.P.O., Thiruvananthapuram - 33


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Member Secretary