

**Form – 3**  
**Agreement**

**CHIEF MINISTER'S NAVAKERALA POST DOCTORAL FELLOWSHIP**  
**TERMS & CONDITIONS**

(To be executed in a stamp paper worth Rs. 200/-)

**Year of Award:**

**Name and Address of the PD Fellow:**

**Title of the Project:**

- I. The Chief Minister's Navakerala Post Doctoral Fellowship (CMNPF) is a non-renewable Fellowship granted conditionally for a period of two years, reckoned with the date of inception which is to be within a period six months from the date of the award.
- II. The Fellowship Amount is rupees Fifty Thousand during the first year and rupees One Lakh during the second year subject to the conditions stipulated thereof.
- III. The Fellowship amount shall be remitted by the Kerala State Higher Education Council (KSHEC) directly to the Bank Account of the CMNP Fellow with intimation to the Head of the Institution and Mentor.
- IV. The Department/Centre/Institution, where the CMNP Fellow conducts research shall cooperate with the KSHEC to ensure a hassle free institutional environment by preventing cumbersome procedures and bureaucratic control.
- V. Salaried candidates shall be allowed to choose either the Scheme of the protection of the pay and allowances, if eligible, or the Fellowship Amount, whichever is more advantageous to the Awardee. The Awardees shall be granted study leave with their service benefits protected subject to the Government orders.

- VI. Progress Monitoring and Assessment System (PMAS) shall be the assessment tool with which the performance of the CMNP Fellow would be measured.
- VII. An EC shall be entrusted with the responsibility of PMAS.
- VIII. Every CMNP Fellow shall be required to undergo a short-term Orientation Course before starting the Project as may be intimated by the KSHEC.
- IX. Each CMNP Fellow shall identify and benchmark stages appropriate for the proposed research progress and agree upon to attain them within the duration of the stage without fail.
- X. Every CMNP Fellow shall be required to execute an agreement that he/she would attain the benchmarked goals of each stage within the stipulated duration.
- XI. Irrespective of the stage of progress it shall be mandatory for the researcher to submit in the prescribed format a Self Assessment Report on the Progress (SARP) attained during the first six months.
- XII. CMNP Fellows shall be required to submit the SARP by using the Six Monthly Assessment Questionnaire (SMAQ) designed for the purpose.
- XIII. The SARP shall be uploaded online to the portal of the KSHEC site within ten days of the CMNP Fellow's completion of the first six months of the Fellowship.
- XIV. Continuation of the Fellowship after the first six months shall depend upon the EC's recommendation under the PMAS.
- XV. PMAS Committee's recommendation is mandatory for the KSHEC to continue disbursing the Fellowship.
- XVI. In the event of the Committee's disapproval of an CMNP Fellow's claims of progress in the first SARP, the Fellowship would be suspended until the attainment of the target within the next three months. On attainment such CMNP Fellows would be reimbursed the Fellowship including the arrears.

- XVII. Only those CMNP Fellows who satisfactorily attain the avowed goals postulated against each stage shall be eligible for the continuation of the Fellowship.
- XVIII. Contribution of intellectual property by way of copyright, trademarks and patents as common property is the primary output expected from each CMNP Fellow.
- XIX. CMNP Fellows shall be supported to participate in academic conferences/seminars if their supervisors/mentors certify that such participation will contribute to the Project. Payment shall be in the form of reimbursement as per rules regarding TA and DA.
- XX. CMNP Fellows shall be considered for partial financial support for overseas conferences relating to the Project if they are invited with hospitality and recommended by the supervisor/mentor as well as the EC. Payment shall be in the form of reimbursement.
- XXI. Details of funding received in support of the Project from external bodies if any either prior to, during or subsequent to the award of Fellowship must be reported in writing to the Government through the KSHEC within six weeks of its receipt.
- XXII. CMNP Fellows may publish their findings with due acknowledgement of the Fellowship and the source of Funding (Government of Kerala) and with the consent of the supervisor.
- XXIII. CMNP fellows shall not discontinue his/her CMNP fellowship without prior approval of KSHEC. In case he/she wishes to discontinue the fellowship prior to completion of the tenure, he / she must submit the resignation to the KSHEC through the mentor / indicating specific reasons for not continuing the CMNP fellowship. The CMNP fellowship shall cease from the date stipulated in the letter approving the resignation. The CMNP fellows who thus resigned must send a detailed consolidated report of the research work done during the period of CMNP fellowship and audited financial

statements through the mentor to KSHEC, within one month of accepting the resignation.

XXIV. On completion of the tenure of fellowship the CMNP fellow must submit detailed Final Technical Report of research work done during the entire period of fellowship and audited statements of expenditure to the KSHEC

XXV. KSHEC reserves the right to review the guidelines issued (Part 1 & Part 2) and modify them, as and when required. In addition to these, the implementing agency has to follow its own rules and regulations, wherever necessary.

I do hereby agree to adhere strictly to the above terms and conditions for availing Chief Minister's NavaKerala PDF of KSHEC.

Name of the PD Fellow  
Signature with date

Name of the Mentor  
Signature with date

Name of Head of the Institution (Round Seal)  
Signature with date