

THE KERALA STATE HIGHER EDUCATION COUNCIL
TERMS & CONDITIONS
Form IV
Kairali Research Awards
(To be executed in a stamp paper worth Rs. 200/-)

Year of Award:

Name and Address of the Project Awardee (P.A):

Title of the Project:

Terms and Conditions

1. The scheme is constituted for the purpose of providing assistance in the form of grants to the recipients of Kairali Research Awards (Gaveshaka Awards/Gaveshana Awards) for research work. The Kairali Research Awardee will be the Project Awardee of the project
2. The amount of grant shall be utilized for the purpose for which it is granted within the stipulated time limit and the outcome of the project should be intimated in writing to KSHEC.
3. For permanent, semi-permanent assets acquired solely or mainly out of the project grants, an audited record in the form of a register shall be maintained by the project awardee (PA). The grant shall not be utilized for construction of any building unless specific provision is made for that purpose. Full infrastructural facilities by way of accommodation, water, electricity, communication etc. for smooth implementation of the project shall be given by the Institute.
4. All the assets acquired from the grant will be the property of KSHEC and should not be disposed-off or encumbered or utilized for purpose other than those for which the grant had been sanctioned, without the prior approval of the Council.
5. The project awardee (PA) will furnish the Progress Report of the work on the project on time-to-time basis specified by the council

(Project Awardee)

(Mentor)

(Seal)

6. The Council may designate Specialist or an Expert Panel to visit the Institute in which the project work is going on to review the progress of the work as and when required.
7. On completion of the project 5 copies of the final consolidated Project Completion Report on the work done in the project should be sent to the Council within 3 months of the completion of the project year.
8. The unutilized portion of the grant amount at the end of the project period shall be refunded to Council forthwith by DD in favour of the KSHEC.
9. The Utilization Certificate and Statement of Expenditure (UC & SE) should be countersigned by the HOI/Mentor to the effect that the grant has been utilized on the

research items for which it was sanctioned. In all cases, the final expenditure statement (audited) and research report as well as utilization certificate shall be insisted to be submitted within three months of completion of the project.

10. The institute will maintain separate audited accounts for the project. If it is found expedient to keep whole grant in a bank account earning interest, the interest thus earned should be reflected in the Utilization Certificate. The interest thus earned will be adjusted towards further instalment of grant. In the case of Government Institutions/Universities, the interest accrued can be waived.
11. The institute will not entrust the implementation of the work for which the grant is being sanctioned to another institution nor will it divert the grant receipts to other institute as assistance. In case the Institute is not in a position to implement or complete the project, it should, forthwith, refund to the Council the entire grant received by it or the balance grant with it.
12. All the personnel including Research personnel appointed under the project, for the full/ part duration of the project, are to be treated as temporary employees and will be governed by the Administrative rules/ service conditions (for leave, TA/DA etc) of the implementing Institute. They are not to be treated as employees of the KSHEC and the Council will have no liability, whatsoever, for the project staff after completion of the project duration.

(Project Awardee)

(Mentor)

(Seal)

13. For the expeditious implementation of the research project, the PA will take the assistance of the Institute in the process of selection and appointment of staff and payment to them.
14. The Council reserves the right to terminate the project at any stage if it is convinced that the grant has not been properly utilized or appropriate progress is not being made. The PI is liable to refund the Grant Amount in part or in full in case of unsatisfactory implementation of the project or unwillingness to co-operate with the council for monitoring/evaluating the progress of the project.
15. The project becomes operative with effect from the date of receipt of any part of the award money by the PA. This date should be intimated by the Institution authorities/ Principal Investigator to the KSHEC.
16. If the PA to whom a grant for a project has been sanctioned wishes to leave the Institution where the project is based, the Institute/ PI will inform the same to the Council and in consultation with Council, evolve steps to ensure successful completion of the project, before relieving the PA.
17. Investigators wishing to publish technical/ scientific papers based on the research work done under the project should acknowledge the assistance received from Council, indicating the scheme Investigators are also requested to patent the outcome of the project in collaboration with KSHEC. If the results of research are to be legally protected, the results should not be published without action being taken to secure legal protection for the research results.
18. The selection Committee of Kairali Awards may enforce additional guidelines for the operation of the scheme from time to time and the Institution/Investigators are required to observe such directions in the conduct of the research work.
19. The knowledge generated from the project will be the property of KSHEC and should be properly acknowledged. Transfer of technology generated shall be done in consultation with the Council.
20. Projects not operational for more than one year may be treated as closed and the PI should be asked to submit detailed progress report and financial settlements and return any unspent money.

(Project Awardee)

(Mentor)

(Seal)

Name of Head of the Institution (Round Seal)
Signature with date