



THE KERALA STATE HIGHER EDUCATION COUNCIL

Constituted by Kerala State Legislature by notification No.19536/Leg.Uni.3/2007/Law. Dated. Thiruvananthapuram, 15th October, 2007

Science & Technology Museum Campus, PMG, Vikas Bhavan P.O, Thiruvananthapuram-33.

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No. KSHEC-A3/169/Website & Portal/2019

dtd.05/01/2019

Bid Notice

Bids/offers are invited from competent and approved IT Based Startups having valid registration with Kerala Startup Mission for the implementation of an Assessment and Accreditation solution for the Kerala State Higher Education Council. The Dynamic Portal to be developed is meant for the online/digital implementation of various schemes/initiatives/programmes of the Council including:

- State Assessment and Accreditation Centre (SAAC)
- State Higher Education Survey (SHES)
- Academic Volunteer Bank (AVB)
- Kairali Research Awards
- Chancellors Award
- Other web/portal based schemes and initiatives of the Council
- Dynamic configuration of criteria, key aspects and metrics

The portal shall be linked to the website of the Council after due security audit/testing procedure.

Terms and Conditions

- Only those IT Based Startups having valid registration and approval of the Kerala Startup Mission are eligible for submitting bids/offers.(Documentary evidence for the same shall be submitted along with the bids/offers)
- The startup should have a valid solution.
- Directions/ guidelines/ instructions of IT Mission, Government of Kerala shall be complied with while developing the Portal.
- A tentative FRS is attached to this notice. However, bidders are advised to get in touch with the Council office for getting a better picture of the task to be carried out.
- The bidding agencies shall have in-house capacity to carry out the tasks mentioned in the notice (outsourcing is not permissible)

- No EMD is required to participate in the bidding.
- The successful bidder shall execute an agreement in stamp paper with the Registrar of the Council before commencement of the work.(Cost of the stamp paper shall be borne by the bidder)
- The bidding process and award of work would be governed by the relevant components of GO .(Ms)No.35/2018/ITD dated 18/12/2018
- Directions/guidelines of IT Mission, Kerala shall also be taken into account while developing/hosting the portal.
- The work shall carry a warranty period of one year from the date of user acceptance and the entire bug fixing and fine tunings will be under the scope of work of the developer without extra payment.
- The bidder shall provide three year support after the warranty period for the portal. This includes standard maintenance activities, necessary modifications, necessary security compliance and updates. Bidder shall separately quote an AMC amount for the same on yearly basis.
- Percentage at which taxes would be charged shall be specifically mentioned in the financial bid.
- The amount quoted shall be inclusive of the maintenance & service charges for the initial year.
- The security audit of the portal shall be carried out in the prescribed manner stipulated by the Government/IT Mission.
- The undersigned reserves the right to accept or reject any bid/offer without assigning any reason thereof.

Timeline

- Last date for submission of bids: On or before 5 pm on 17thJanuary, 2019.
- Presentation of the technical proposals by the bidders: from 11 am onwards on 18th January,2019
- Opening of financial bids (in the presence of those bidders who are present) : On 18th January, 2019 after the presentation of technical proposals
- The successful bidder shall complete the work within 20 days of signing the agreement.

Technical Proposal: Technical proposal shall be a duly signed, detailed document, specifying the plan, technical procedure, timeline for carrying out each of the tasks mentioned in this bid notice, particulars, qualifications and experience of in-house technical team, details of similar works, if any done by the bidding startup etc.

Financial Bid: Financial bid shall be duly signed document, showing the amount quoted for carrying out the tasks mentioned in this notice, rates at which taxes are chargeable, particulars of maintenance & service charge for three subsequent years after the initial year etc.

How to submit bids:

- Put the technical proposal in an envelope (envelop-1) - Super- scribe **Technical Proposal for Portal Development and Allied Works** and address of the bidding agency on the envelop – seal the envelop.
- Put the financial bid in another envelop (envelop-2) - Super- scribe **Financial Bid for Portal Development and Allied Works** and address of the bidding agency on the envelop – seal the envelop.
- Put envelop 1 and 2 in yet another envelop (Master Envelope) – Super-scribe **Bid for Portal Development and Allied Works** and address of the bidding agency on the envelop – The envelop shall be addressed to the Member Secretary, Kerala State Higher Education Council, Vikas Bhavan P.O, Thiruvananthapuram-33 - seal the envelop.

Sd/-

Member Secretary

Attachment: FRS of the Portal to be developed (Tentative)

Contact Persons: 1. Dr. Manulal P Ram, Research Officer, KSHEC- 04712301293/2301292

2. Shri. Sandeep S Nair, Systems Analyst, KSHEC- 04712301297

To

The Kerala Startup Mission (with a request to exhibit the notice on their website and notice board)

To be exhibited on Office Notice Board and posted on Council Website.