

**Kerala State Higher Education Council**  
**Minutes of the 13<sup>th</sup> Executive Body meeting held on 16-07-2019**

The Thirteenth Executive Body Meeting of the third KSHEC was held on 16-07-2019 at 11.00 am. at the office of the Council. Prof. Rajan Gurukkal P.M. Vice Chairman presided.

The following members attended the meeting.

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|------------------------------|---|--|
| 1. Prof. Rajan Gurukkal P.M. | : | Vice Chairman, KSHEC                         |
| 2. Shri. Shajahan A. IAS     | : | Secretary (i/c), Higher Education Department |
| 3. Dr. Fathimathu Zuhara     | : | Member, Executive Body, KSHEC                |
| 4. Dr. J. Rajan              | : | Member, Executive Body, KSHEC                |
| 5. Dr. R.K. Suresh Kumar     | : | Member, Executive Body, KSHEC                |

**The following agenda was transacted and decisions taken.**

**Item No. 1.** Annual Report for 2018-19

Deferred

**Item No. 2.** Annual Audit and Account Report for 2018-19

Approved the Annual Audit and Account Report for 2018-19

**Item No. 3.** State Assessment and Accreditation Centre (SAAC).

Approved the revised state specific criteria of SAAC

**Item No. 4.** Draft National Education Policy 2019

Deferred

**Item No. 5.** Appointment of MBA Degree holders as Teachers in Commerce Department.

The expert opinion recommending appointment of MBA Degree holders as Teachers in Commerce Department in Universities and Colleges was approved and decided to forward the same to the government for further action.

**Item No. 6.** Recognition of Distance Education Programme of Jamia Milia Islamia University, New Delhi

The meeting considered the expert committee report on recognition of Distance Education programmes (UG/PG/Diploma/Certificate) of Jamia Milia Islamia University conducted at the Centre for Distance and Open Learning, Al Jamia Al Islamia, Pattikkadu, Malappuram and after discussion it was resolved to accept the report.

The report recommends that all programmes offered by the centre meet the necessary academic standards set by various Universities in Kerala for similar programmes. As such these programmes except BA General Degree programme could be considered as equivalent to their counterparts run by the Universities in the state.

It was further resolved to forward the report to the government.

**Item No. 7.** Shortage of staff in the Kerala State Higher Education Council.

After detailed discussion, it was resolved

1. To seek the permission of the government to sanction scales of pay for the following persons who are currently engaged on contract/ daily wage basis in the Kerala State Higher Education Council, as done in the past (GO No. MS 387/2010/H.Edn dated 06-12-2010).

Sl. No.	Name	Post & Mode of Engagement
1.	Shri. Krishnakumar P.J.	Assistant, O/o the Member Secretary, Contract
2.	Smt. Divya. A. S	Assistant, O/o the Vice Chairman, Contract
3.	Shri. Vysakh. B	Office Attendant, Contract
4.	Smt. Vimala. S	Data Entry Operator, Contract
5.	Shri. Sandeep S. Nair	Systems Analyst, Contract
6.	Smt. Lathika K.	Assistant, Contract
7.	Shri. Dileep M.	Research Associate, Contract
8.	Shri. Raj Kumar B.	Assistant, Contract
9.	Smt. Sherin A.S.	Data Entry Operator, Contract
10.	Shri. Selvarajan K.S.	Driver, Contract
11.	Shri. Syam S.	Data Entry Operator, Daily Wages Basis
12.	Smt. Ajitha S.	Data Entry Operator, Daily Wages Basis
13.	Shri. Venugopalan Nair. P	Driver, Daily Wages

2. To seek the permission of the government to engage Sri. Suresh Babu. A, Higher Grade Assistant Registrar, who is on deputation to the Council from M.G University who is retiring from service on 31<sup>st</sup> July, 2019. Shri.Suresh Babu. A has around 9 years' experience in the Council in two spells and had held the full additional charge of the Registrar for more than 4 years. He has been handling a host of responsibilities at the Council over the years, including administration-academic linkage. He is also playing a key role in the implementation of various academic schemes like SAAC, SLAC and Prabudhata. Hence, considering the acute shortage of staff and multi-tasking ability of Shri. Suresh Babu, he may be retained in the Council on contract basis after his retirement for one year or till the proposed Joint Registrar post is created and appointment is made against it. He may be paid a consolidated monthly remuneration, comprising the minimum of his current scale of pay + applicable DA thereon +applicable HRA and CCA.

**Item No. 8.** Reporting – Form for filling Academic Appraiser Report on Autonomous Colleges

Reported

**Item No. 9.** Reporting – Minutes of the Autonomy Approval Committee

Reported

### **Additional Agenda**

**Item No. A1.** Report of the Committee to study the problems in filling up of teaching posts in University departments in the State

It was resolved to accept the report of the Committee to study the problems in filling up of teaching posts in University departments in the State. (Detailed reported attached)

Further resolved to include the assessment criteria/ Score-Sheet for Evaluating Candidates against the Recruitment to Teaching Posts (Assistant Professor, Associate Professor and Professor) based on the UGC Norms.

**Item No. A2.** Representation from

1. Dr. Zubair, Dept. of Zoology, University of Calicut -Study leave for Post Doctoral Fellowship for three years in Nove de Julho University –UNINOVE, Brazil.

2. Dr. Soni John T, Christ College , Irinjalakuda – Regularisation of service for the period of leave for higher studies (LWA).

3. Dr. Chandu Venugopal, Prof.(Rtd.) School of Material Sciences, MG University, Kottayam – Counting of the service as Senior Technical Assistant (STA) for promotion

After discussion, it was resolved to recommend to the Government to grant study leave with full service benefits to Dr.Zubair (Dept. of Zoology, University of Calicut) & to regularize the service of Dr. Soni John. T, Christ College , Irinjalakuda for the period of leave for higher studies (LWA).

It was further resolved to recommend to the Mahatma Gandhi University, Kottayam to stick to the Syndicate decision to count his service as STA for promotion.

**Item No A3.** Issues of **Institute for Integrated Programmes and Research in Basic Science (IIRBS)**, Mahatma Gandhi University, Kottayam – Representation of the Students

Resolved to advise the Vice Chancellor, Mahatma Gandhi University, Kottayam to resolve the issues pertaining to **Institute for Integrated Programmes and Research in Basic Science (IIRBS)** by protecting the special status of IIRBS.

Further resolved to constitute a three member committee of scientists to make an in situ appraisal of the functioning of **Institute for Integrated Programmes and Research in Basic Science (IIRBS)**, Mahatma Gandhi University, Kottayam.

**Item No. A4.** Representation of BSc. (Bio Chemistry) with B.Ed. (Natural Science) candidates for the post of High School Assistant

Resolved to accept the expert opinion that candidates holding BSc. (Bio Chemistry) with B.Ed. (Natural Science) qualification can be considered for the post of High School Assistants (HSA) in Natural Science as permitted in the case of BSc (Bio Technology) & BSc (Micro Biology) candidates and forward the same to the government.

**Item No. A5.** Proposal for a School of Pictures and Aesthetics from the Kerala State Higher Education Council

Resolved to approve the proposal for establishing the School of Imaging Science. (Proposal attached)

Also resolved to accept the other recommendations in the proposal submitted by Shri. Kumar Shahani. The old government file pertaining to the above matter, incidentally transferred from the Department of Higher Education to the Department of Culture shall be restored.

**The minutes were read and confirmed.**

The Executive Body meeting began at 11.00 am and came to an end at 1.30 pm



Vice Chairman



Member Secretary