

**Kerala State Higher Education Council**  
**Minutes of the 16<sup>th</sup> Executive Body meeting held on 17-12-2019**

The Sixteenth Executive Body Meeting of the third KSHEC was held on 17-12-2019 at 11.00 am. at the office of the Council. Prof. Rajan Gurukkal P.M. Vice Chairman presided.

The following members attended the meeting.

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|------------------------------|---|--|
| 1. Prof. Rajan Gurukkal P.M. | : | Vice Chairman, KSHEC.                      |
| 2. Dr. Rajan Varughese       | : | Member Secretary, KSHEC                    |
| 3. Prof. Gopinath Ravindran  | : | Hon'ble Vice Chancellor, Kannur University |
| 4. Dr. J. Rajan              | : | Member, Executive Body, KSHEC              |

**The following agenda was transacted and decisions taken.**

**Item No. 1 – Review of Faculty Training in 2019.**

Reported the achievements of the Faculty Training Centre in providing training to 1285 University/ college teachers through Faculty Development Programme (FDP). Outcome Based Education (OBE) workshops and Town Meeting, well exceeding the target set for the centre for training 1000 teachers in 2019.

It was resolved to organize more Town Meeting of teachers of other disciplines also.

**Item No. 2 – Cross-disciplinary Literacy Campaign 2020.**

Resolved to commence Cross-Disciplinary Literacy Campaign for training 2000 teachers in 2020 as the advance phase of OBE.

Further resolved to organise workshops on the technical aspects of question banks and other related aspects of Out Come Based Education (OBE) in different universities in the state.

**Item No. 3 – Assessment, Accreditation & Ranking Framework.**

Decided to waive the fee for SAAC accreditation for unaided higher education institutions in the State.

It was also resolved to constitute a committee for preparing the details related to the formation of the Kerala Institutional Ranking Framework (KIRF)

1. Prof. Rajan Gurukkal	Hon. Vice Chairman, KSHEC (Chairman)
2. Dr. Gangan Prathap	CSIR-NIIST Trivandrum
3. Dr. Sabu Thomas	Hon. Vice Chancellor, Mahatma Gandhi University
4. Prof. Gopinath Ravindran	Hon. Vice Chancellor, Kannur University
5. Dr. J. Rajan	Executive Body Member, KSHEC
6. Dr. K. K. Damodaran	Executive Body Member, KSHEC
7. Dr. Fathimathu Zuhara	Executive Body Member, KSHEC
8. Dr. Gabriel Simon Thattil	IQAC Coordinator, University of Kerala
9. Dr. Rajan Varughese	Member Secretary, KSHEC (Convenor)

**Item No. 4 – FDP as Short Term Course for CAS.**

Resolved to rename the Faculty Training Center of KSHEC as Faculty Development Center w.e.f 03-10-2018.

**Item No. 5 – Appointment of Auditors for 2019-20.**

Resolved to appoint M/s Mohan & Mohan Associates, Thiruvananthapuram for auditing the Council account for the Financial Year 2019-2020, as they have quoted the lowest amount of Rs.1,20,000/- + GST (Rupees One lakh Twenty Thousand + GST).

**Item No. 6 – Duty Leave for attending Academic programmes.**

Resolved to recommend to the Government to treat the Faculty Development Programme (FDP) and other programmes of the KSHEC as “On Duty” instead of treating it as “Duty Leave”, as this is part of KSHEC’s quality assurance programmes under Outcome Based Education(OBE) as nationally mandated by UGC.

**OA Item 1 Organisation of a National Seminar**

Resolved to organise a National Seminar on issues related to Higher Education in February 2020

**The minutes were read and confirmed.**

The Executive Body meeting began at 11.00 am and came to an end at 12.30 pm

**Vice Chairman**

**Member Secretary**