

Kerala State Higher Education Council

Minutes of the 22st Executive Body meeting held on 22.12.2020

The Twenty second Executive Body Meeting of the third KSHEC was held on 22.12.2020 at 11.00 am. through video conferencing. Prof.RajanGurukkal P.M. Vice Chairman presided.

The following members attended the meeting.

1. Prof.RajanGurukkal P.M. : Vice Chairman, KSHEC.
2. Dr. J. Rajan : Member, Executive Body, KSHEC
3. Dr. R. K. Suresh Kumar : Member, Executive Body, KSHEC
4. Dr. K. K. Damodaran : Member, Executive Body, KSHEC
5. Dr.FathimathuZuhara : Member, Executive Body, KSHEC
6. Dr.RajanVarughese : Member Secretary, KSHEC

Principal Secretary, Higher Education vide letter No. HEDN-C3/214/2020-hedn dated 21/12/2020 informed the inability to attend the Executive Body meeting on 22/12/2020 at 11 am as Principal Secretary have to chair KCZMA meeting at the same time

The following agenda was transacted and decisions taken.

1. Annual Report 2019-20.

Approved the Annual Report 2019-20.

2. Annual Audit and Account Report for 2019-20.

Approved the Annual Audit and Account Report of 2019-20.

3. Appointment of Auditors for the year 2020-21.

Resolved to appoint M/s Mohan & Mohan Associates for auditing the Councils' account for the financial year 2020-21 as they have quoted the lowest amount of Rs. 1,35,000 + GST(One Lakh Thirty Five Thousand + GST)

4. Integration of Brain Gain Concept to Erudite Scheme.

After detailed discussion, it was resolved to approve the norms / guidelines related to the Brain Gain scheme as given below.

Integration of Brain Gain Concept to Erudite Scheme

In the wake of globalization and declining domestic demand for high quality academics, brain drain has become so entrenched and widely accepted a phenomenon. No one feels the need to question the process, since most of the premier institutions in the country seek

to train the best brains mainly to export them. It is extremely important to think about ways and means to react to the phenomenon constructively. Brain Gain is a scheme to attract non-resident Indian academics to Universities in the state for short-term teaching and research, during their sabbatical leave and holidays. This would be integrated as part of the Erudite Scheme (Scholar in Residence Programme). (13th FYP Proposal of the KSHEC – Page, 26)

Norms

Eligibility

All public universities in the state of Kerala are eligible to apply for this scheme

Duration

Three Months to One Year

How to apply

The proposal for Brain Gain Programme is to be submitted in the prescribed format to the KSHEC along with the CV of the scholar (Annexure 1), detailed action plan that discusses the modus-operandi of the programme (Annexure 2) and a justification note on how it would be beneficial for the host institution/department (Annexure 3) at least THREE months in advance of the proposed dates of the programme. The proposals for conducting the programme from university departments shall be forwarded by the Registrar of the university. Universities can formulate proposals taking into account the requirements of other public funded higher education institutions in the neighborhood.

Mode of Assistance

Scholars working abroad

Air ticket- Economy/Business (Business class tickets will be issued only for Nobel Laureates or to select scholars deemed to be deserving by the KSHEC. A separate request for claiming Business class tickets is to be submitted along with the application).

Honorarium – 100000/- per month (one lakh)

Accommodation- Universities should make use of their Guesthouse for accommodation. In other cases, a maximum 20,000/- per month can be claimed for accommodation.

*A separate request letter citing the reason for taking rented apartment is to be submitted along with the application

Office Expense- An amount of Rs. 15000/- (Rs. Fifteen Thousand Only) will be provided for the office expenses to conduct the entire programme. It can be utilized for stationary, publicity, audit and other expenses.

Scholars working within India

Air ticket- Economy

Honorarium –50000/- per month (Fifty Thousand)

In the case of scholars of high reputation the above amount shall be amenable to negotiations and approval by the council.

Accommodation- Universities should make use of their Guesthouse for accommodation. In other cases, a maximum 20,000/- per month can be claimed for accommodation.

*A separate request letter citing the reason for taking rented apartment is to be submitted along with the application

Office Expense- An amount of Rs. 15000/- (Rs. Fifteen Thousand Only) will be provided for the office expenses to conduct the entire programme. It can be utilized for stationary, publicity, audit and other expenses.

General Conditions

*Any other expense incurred will have to be met by the University concerned.

*70 % of sanctioned amount will be released to the Registrar of the university, 4 weeks before the commencement of the programme.

*A maximum of 10 percent flexibility is permitted in utilizing the grant across various heads, on condition that there will be no change in the total grant sanctioned.

*KSHEC shall not permit any change in the sanctioned amount approved for a programme.

*KSHEC's emblem and name must have due importance in all communications related to the programme and a soft and hard copy of the same shall be sent to the KSHEC office.

*Though the above are the general guidelines of the scheme, the KSHEC reserves its right to change the same whenever situation demands.

Terms and Conditions for utilizing the fund

- a. The fund shall be utilized solely for the purpose for which it is sanctioned.
- b. The Head of the Department through the Registrar of the University shall furnish a detailed academic report of the programme to the Council within one month of the conduct of the Programme.
- c. The Head of the Department through the Registrar of the University shall furnish a detailed expenditure statement and utilization certificate (on KSHEC's format) with an audited report from any registered Chartered Accountant within one month of the conduct of the programme for the release of balance amount.
- d. The balance amount must be refunded to the Council along with the Utilization certificate.
- e. Copy of the air tickets, boarding pass and other pertinent documents involving payment and acknowledgement of receipt of Honorarium and TA/DA by the Scholar duly signed by him/her with seal (if available), and bills and vouchers of all other expenses incurred shall be furnished by the Head of the Department through the Registrar to the Council. Originals may be kept at the host institution.

5. Additional item.

It was resolved to sanction the medical reimbursement amounting of Rs 40082 (Forty Thousand Eighty Two only) submitted by the Vice Chairman towards medical treatment of his son at NIMHANS Bangalore.

The minutes were read and confirmed.

The Executive Body meeting began at 11.00 am and came to an end at 12.30 pm


Vice Chairman




Member Secretary