

**Kerala State Higher Education Council**  
**Minutes of the 10<sup>th</sup> Executive Body meeting held on 01-02-2019**

The Tenth Executive Body Meeting of the third KSHEC was held on 01-02-2019 at 11.00 am. at the office of the Council. Prof. Rajan Gurukkal P.M., Vice Chairman presided.

The following members attended the meeting.

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|------------------------------|---|-------------------------------|
| 1. Prof. Rajan Gurukkal P.M. | : | Vice Chairman, KSHEC          |
| 2. Dr. Rajan Varughese       | : | Member Secretary, KSHEC       |
| 3. Dr. Fathimathu Zuhara     | : | Member, Executive Body, KSHEC |
| 4. Dr. Joy Job Kulavelil     | : | Member, Executive Body, KSHEC |
| 5. Dr. J. Rajan              | : | Member, Executive Body, KSHEC |
| 6. Dr. R.K. Suresh Kumar     | : | Member, Executive Body, KSHEC |
| 7. Dr. K.K. Damodaran        | : | Member, Executive Body, KSHEC |

The following agenda was transacted and decisions taken.

**Item No. 1 – Report of Vice Chancellors Committee on the Problems of foreign students in state universities.**

Resolved to discuss the draft report with a cross section of foreign students studying in various Universities in Kerala and with Indian Council for Cultural Relations (ICCR)

**Item No. 2 – Web site redesigning and Digital Platform for SAAC.**

The meeting examined the minutes of the joint meeting of the Technical Committee and Internal Finance cum Purchase Committees held on 21/12/2018 & 18/01/2019 and the minutes of the Internal Management Committee cum Internal Finance cum Purchase Committee held on 04-01-2019 and resolved to approve the award of work related to setting up of the digital platform for SAAC and development of a dynamic web portal for the Council for online implementation of various schemes and activities of the KSHEC to the Startup firm, M/s Raintels Technologies Pvt Ltd, Sharon, Plamoodu, Charachira road, Pattom, Trivandrum ,Kerala 695003 for an amount of Rupees Fifteen Lakhs + GST (Rs. 15,00000/- + GST) and AMC of Rupees Two Lakhs + GST (Rs. 2,00,000/- + GST) per year.

**Item No. 3 – Maternity leave of Mrs.Vimala.B (Data Entry Operator).**

Resolved to sanction maternity leave to Smt.Vimala.B (Data Entry Operator) for 180 days.

Also resolved to engage a substitute on daily wages during the period of the absence of the incumbent.

**Item No. 4 – HSA (Social Studies) - BA Degree in Economics with foreign Trade as equivalent qualification.**

Resolved to recommend to the Government to include *B.A degree in Economics with Foreign Trade* of University of Calicut as an equivalent qualification for the post of HSA Social Studies and to inform the same to the Kerala Public Service Commission.

**Item No. 5 – Reporting – KSHEC - Workshop on Theory in Research Writing from 06 to 10 February 2019.**

Reported the state level inauguration of the Workshop on *Theory in Research Writing* from 06 to 10 February 2019 as part of the training programme for 1000 teachers during the year

**Item No. 6 – Reporting - Minutes of the PVC Committee Meeting held on 20/12/2018 in the Council.**

Reported the Minutes of the meeting of PVC Committee held on 20/12/2018 in the Council.

Minutes of the meeting of the Committee of Pro – Vice Chancellors for reviewing the implementation of the uniform academic and examination calendar in various universities in the state, held on 20/12/2018 at 2.00 pm in the Council Board Room, Thiruvananthapuram.

The following members attended the meeting.

1. Prof. Dr. Rajan Gurukkal  
Vice Chairman, KSHEC
2. Dr. Rajan Varughese  
Member Secretary, KSHEC
3. Prof. R. Sasidharan (Special Invitee)  
Vice Chancellor (i/c), CUSAT, Cochin
4. Prof. (Dr.) K. S. Ravikumar  
Pro Vice Chancellor, Sree Sankaracharya University of Sanskrit, Kalady
5. Dr. P.P. Ajayakumar  
Pro Vice Chancellor, University of Kerala
6. Prof. (Dr.) P.T.Raveendran  
Pro Vice Chancellor, Kannur University, Kannur

**Others who were present**

- Dr.Sunil K.N. Kutty  
Controller of Examinations, CUSAT, Cochin  
Sri. Premarajan P.  
Asst. Registrar, University of Calicut, Kozhikode

**Decisions/ Assessment of the Committee:–**

1. There is marked improvement in the implementation of the common academic and examination calendar in all the universities in the state
2. Universities were able to complete first semester degree admission in the month of June 2018 after three rounds of allotment.
3. The first, third and fifth semester examinations were completed in the month of November and December 2018.
4. Centralised valuation camps were organised by all the affiliating Universities in November by giving 10 days holiday for colleges.

5. First and third semester degree results are to be published in the month of December itself and preparations are under way for publishing first semester results in the month of January 2019.
6. It is reported from Kannur University that PG third semester results will be declared by January 10<sup>th</sup> 2019.
7. All universities are making preparations for final semester degree examinations in the month of March 2019 and the results are expected to be published before 30<sup>th</sup> April 2019 to ensure higher studies of the students.
8. All the Universities are increasingly making use of modernisation and computerisation of their academic and examination wings to facilitate timely publication of various examination results.
9. It was also agreed by the universities to share the best practices in different universities in the realm of academic/ examination reforms. The bar coded answer scripts used by Kannur University and the method followed by Cochin University for preparing the academic and examination calendar were cited in this regard.
10. It was reported that the system of split vacation (November-May) practiced by Sri Sankaracharya University of Sanskrit, Kalady drastically improved the conduct of examination and publication of results in the University. It was suggested to adopt this split vacation system in other affiliating Universities also to lessen the problems in the conduct and publication of results.
11. The Kerala and Calicut Universities reported that there is marked improvement in the conduct and publication of CBCSS examination results. Efforts are being taken to publish the results of students in the private registration and distance education stream in time.
12. All the universities agreed to submit a status report pertaining to the implementation of common academic & examination calendar.

### **Additional Agenda**

#### **Item No. A1.- Closing of Savings bank accounts of KSHEC**

Resolved to Close the following Savings Bank Accounts of KSHEC as directed by the AG, Audit team 2017-18

State Bank of India , City Branch, Thiruvananthapuram	67216298696	Used for Scholarships Disbursement
Bank of India, Puthenchandai Branch	853810110000380	Formerly used for Councils Daily functions and now used only for retrieving amount to the Councils Imprest Account for small miscellaneous expenses

**Item No. A2 : Reporting - Constitution of Committee for Statute Revision in Universities**

Reported the Constitution of the Committee for Statute Revision in Universities

**Committee for the Preparation of Proposal for Amendment of University Statutes and Standardization of Non-teaching Posts.**

<b>Sl. No</b>	<b>Name</b>	<b>Capacity in the Committee</b>
1	Shri. K.T George ( Retired Additional Law Secretary & former Registrar of the Kerala State Higher Education Council)	Chairman
2	Shri. Ajay D.N (Section Officer, University of Kerala)	Member
3	Shri. Najumudheen.S (Section Officer, University of Kerala)	Member
4.	Shri. Majeed V.P (Section Officer, M.G University, Kottayam)	Member
5.	Shri. Nikhil.V.S (Section Officer, University of Calicut)	Member
6.	Shri. Sajeevan.M (Section Officer, Kannur University)	Member
7.	Shri. Suresh Babu.A (Assistant Registrar, Kerala State Higher Education Council)	Member & Co-ordinator

**Item No. A3 : Reporting - Report on fake universities in the state**

Reported –The report given to the government on fake universities in the state

**Item No. A4 : Reporting - Complaint to the Autonomy Approval Committee representation given to the Vice Chairman KSHEC by Mr. Ajith Fredjeev Dinakaral of Marian College, Kuttikkanam (Autonomous)**

Reported the forwarding of the Complaint given by Mr. Ajith Fredjeev Dinakaral of Marian College, Kuttikkanam (Autonomous)\_to the Vice Chairman KSHEC\_to the Autonomy Approval Committee as per chapter VII B Clause 69A of University Laws (Third Amendment Act, 2014)

**The minutes were read and confirmed.**

The Executive Body meeting began at 11.00 am and came to an end at 1.00 pm



**Vice Chairman**



**Member Secretary**